

City of Mountain Home – Job Announcement

Department of Parks & Recreation

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting to be considered.
- 7) Applications must include complete work history and references.
- 8) Applications will not be accepted by fax.
- 9) The Human Resources office will arrange interviews.

POSITION DETAILS:

Date Posted: 3/20/25	Department: Parks	Title: Laborer
Posting Expires: Until Filled	Location: Parks	Grade & Status: Grade 1 – Seasonal
Contact Phone: 870-425-7042	FLSA: Non-Exempt	Starting Salary: \$15.25

WHERE TO APPLY (in person or via us mail): City of Mountain Home HR Office
720 S Hickory
Mountain Home, AR 72653

DAYS & HOURS OF OPERATION: 8 am to 4:30 pm, Monday - Friday

JOB NOTICE

APPLICANTS MUST BE **16 YEARS OF AGE OR OLDER**. APPLICANTS MUST MEET OR EXCEED ALL THE REQUIREMENTS.

DESCRIPTION: The work of this position involves performing the routine manual labor to accomplish the basic overall daily maintenance and care of all city park grounds and facilities.

SPECIFIC JOB DUTIES AND RESPONSIBILITIES:

- 1) Complete the daily maintenance of park grounds, facilities, pool, and sports fields
- 2) Collect trash and maintain trash tops and barrels
- 3) Clean restrooms, pavilions, and other park facilities
- 4) Weed-eat park grounds
- 5) Assist with the loading and unloading of vehicles with daily maintenance equipment
- 6) Clean shop and yard area
- 7) Clean equipment, vehicles, and tools
- 8) Maintain trees, shrubs, plant beds, and trails
- 9) Know locations of park grounds, facilities, and services
- 10) Assist with carpentry and construction tasks
- 11) Assist with maintenance of pool facility
- 12) Assist with maintenance of youth center facility
- 13) Assist with the set-up of park events
- 14) Perform other related duties as required and directed

SPECIFIC KNOWLEDGE, SKILLS, ABILITIES OR EDUCATION:

- 1) Knowledge of departmental policies and procedures

- 2) General knowledge of cleaning and maintenance techniques
- 3) General knowledge of ground maintenance and landscaping techniques
- 4) Ability to follow directions
- 5) Skill in operating vehicles and equipment such as mowers, weed eaters and various hand tools
- 6) Skill in performing general maintenance and construction duties
- 7) Ability to work without constant supervision
- 8) Ability to communicate effectively with other employees, supervisors, and the public

IMMEDIATE SUPERVISOR: Foreman

The Foreman assigns work in terms of very specific instructions for all tasks and priorities. Work is performed according to an established routine. Workers are expected to work with a crew leader and in a team environment. Detailed instructions are provided for new or one-time tasks. Performance of work is checked in progress with immediate discussion if necessary. Workers are expected to demonstrate self-motivation and initiative in the workplace. Workers are expected to report the progress of assigned tasks daily.

WORKING CONDITIONS:

Work is often performed outdoors where employee is exposed to irritating chemicals, noise, dust, dirt, grease, machinery with moving parts, and extremes of temperature and weather. Work requires the use of protective devices. Work is performed with employee intermittently sitting, standing, stooping, walking, bending, or crouching. Employees must frequently lift objects of varying weights. Employee must possess manual dexterity to operate a variety of tools and demonstrate adequate physical strength to climb ladders, work on roofs, shovel, rake, etc. Employee may be exposed to irritating vegetation such as poison ivy or insects such as wasps, bees, etc. Work will require weekends, evenings, and irregular hours.

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations. While performing the functions of this job, the employee must communicate effectively both orally and in writing.

WORK ENVIRONMENT:

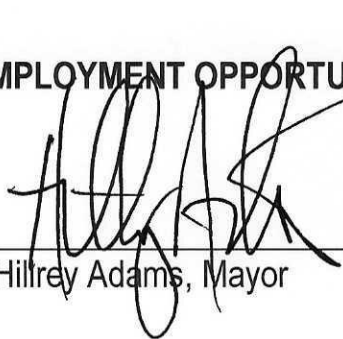
The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations.

MINIMUM QUALIFICATIONS:

- 1) Ability to read and write, and perform mathematical calculations necessary for the completion of the work
- 2) Ability to understand and follow written and verbal instructions
- 3) Possession of or ability to readily obtain a valid driver's license for the type of vehicle or equipment to be operated

The above information is intended to describe the general nature of this position and is not considered a complete statement of duties, responsibilities, and requirements.

THE CITY OF MOUNTAIN HOME IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.



Hillrey Adams, Mayor

PUBLIC NOTIFIED VIA:

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CITY WEBSITE
INDEED.COM
MHHS CAREER CENTER